

# Public Document Pack



## CABINET

### MINUTES OF MEETING HELD ON TUESDAY 12 MARCH 2024

**Present:** Cllrs Spencer Flower (Chairman), Gary Suttle (Vice-Chairman), Laura Beddow, Ray Bryan, Simon Gibson, Jill Haynes, Andrew Parry, Byron Quayle, Jane Somper and David Walsh

**Apologies:** none

**Also present:** Cllr Nocturin Lacey-Clarke, Cllr Mary Penfold, Cllr Jon Andrews, Cllr Shane Bartlett, Cllr Simon Christopher, Cllr Beryl Ezzard, Cllr Les Fry, Cllr Barry Goringe, Cllr Brian Heatley, Cllr Ryan Holloway, Cllr Nick Ireland, Cllr Sherry Jespersen, Cllr Carole Jones, Cllr Stella Jones and Cllr Paul Kimber

**Also present remotely:** Cllr Cherry Brooks, Cllr Mark Roberts and Cllr David Tooke

**Officers present (for all or part of the meeting):**

Dawn Adams (Service Manager for Commercial and Procurement), Jan Britton (Executive Lead for the Place Directorate), Trevor Badley (Lead Project Officer (Minerals & Waste)), Vivienne Broadhurst (Executive Director - People Adults), Lisa Cotton (Corporate Director for Customer and Cultural Services), Kate Critchel (Senior Democratic Services Officer), Aidan Dunn (Executive Director - Corporate Development S151), Mike Garrity (Head of Planning), Theresa Leavy (Executive Director of People - Children), Jonathan Mair (Director of Legal and Democratic and Monitoring Officer), Jonathan Price (Executive Director of People - Adults and Housing), Matt Prosser (Chief Executive), Elizabeth Saunders (Interim Corporate Director of Commissioning), Terry Sneller (Strategic Planning Manager) and Rebecca Watson (Project Lead - Family Hubs)

**Officers present remotely (for all or part of the meeting):**

Carl Warom (Climate and Ecology Policy Officer)

61. **Minutes**

The minutes of the meeting held on 30 January 2024 were confirmed as a correct record and signed by the Chairman.

**ITEM 12 ALLOCATION OF S106 DEVELOPER CONTRIBUTION FUNDING FOR COMMUNITY FACILITIES AT MAMPITTS GREEN, SHAFTESBURY**

The Chairman reported that Item 12, concerning the allocation of Section 106 developer contribution funding for community facilities at Mampitts Green, Shaftesbury, has been withdrawn from the agenda. The decision to withdraw this item was taken in the light of the Northern Area Planning Committee's independent consideration of the two Mampitts Lane planning applications based

on their planning merits alone. Section 106 funding arrangements was subject to a separate assessment process to the planning applications.

Cabinet would be tasked with considering the Section 106 funding allocation as the funding would exceed £500,000 and was therefore a key decision. Assessing any bids for such funds would involve a comprehensive and objective assessment based on a number of criteria, with the grant of planning permission being an important component. As the Shaftesbury Town Council planning application was refused by the Northern Area Planning Committee, the report on the section 106 funding allocation would be deferred to a future meeting of Cabinet to enable further consideration by Dorset Council.

**62. Declarations of Interest**

Cllr M Penfold, Cabinet Lead Member for Education declared an interest in respect of item 8 “Local Nutrient Mitigation Fund Arrangements” as a member of Dorset Council’s Harbours Advisory Committee. She advised that she would leave the room whilst the item was considered.

**63. Public Participation**

There was one question/statement from the public. A copy of the full question and the detailed response is set out in Appendix 1 to these minutes.

**64. Questions from Councillors**

There were two questions from Councillors G Taylor and Cllr P Kimber; these along with the responses are set out in Appendix 2 to these minutes.

**65. Forward Plan**

The draft Cabinet Forward Plan for April – July was received and noted.

**66. Procurement Forward Plan Report - Over £500k (2023-2025)**

The Portfolio Holder for Finance, Commercial and Capital Strategy set out the report and proposed the recommendation. This was seconded by Cllr A Parry

In response to a question seeking clarification, Cabinet supported the following change to 3.5 of the report.” Call-in does apply to an urgency decision but the relevant **Portfolio Holder and** Chief Officer can be called to account for their decision at a meeting of the relevant scrutiny committee.”

Decision

It was agreed:

- (a) To begin each of the procurement procedures, as listed at Appendix 1 to the Cabinet report of 12 March 2024.

- (b) That in each instance the further step of making any contract award be delegated to the relevant Portfolio Holder, in consultation with the relevant Executive Director.

Reason for the decision

Cabinet was required to approve all key decisions with financial consequences of £500k or more. It was good governance therefore to provide Cabinet with a summary of all proposed procurements, that individually were estimated to be total value of £500k or more, prior to procurement procedures formally commencing.

At this juncture Cllr M Penfold, Cabinet Lead member for Education left the room whilst the following item was discussed and decided upon.

**67. Poole Harbour Local Nutrient Mitigation Fund Award**

The Portfolio Holder for Planning presented a report on the Local Nutrient Mitigation Fund and the arrangements of the oversight and spend of the funds awarded to Dorset.

Dorset Council had made a bid to receive funds from the Department of Levelling Up, Housing and Communities Local Nutrient Mitigation Fund to deliver nutrient mitigation within the Poole Harbour catchment. This mitigation would enable development to take place by offsetting the increase in nutrient loading on the Poole Harbour protected site. This would help to meet the Council's priorities of protecting its natural environment, climate, and ecology, driving economic prosperity, and creating sustainable development and housing. The Portfolio Holder further reported that it would also help in creating stronger healthier communities through the provision of housing need.

In response to questions, the Portfolio Holder advised that there were several ways to mitigate nutrients, including meadows and tree planting, however phosphates from waste treatment plants caused issues and he was looking to central government to support water authorities carrying out 100% water cleansing rather than the current average of 75%. The Head of Planning confirmed that the Environment Agency worked closely with the agriculture sector to deal with agriculture issues and the council worked in partnership with the Environment Agency.

In response to a further question, the Portfolio Holder confirmed that any scrutiny provision would probably require a Joint Scrutiny process with BCP Council in the future.

In presenting the report the Portfolio Holder proposed the recommendation and this was seconded by Cllr R Bryan.

Cabinet members supported the proposals.

Decision

- (a) That spending from the Local Nutrient Mitigation Fund be delegated to the:
  - (i) Environment/Policy/Partnership Manager – individual expenditure decisions not exceeding £50,000.

- (ii) Head of Planning – individual expenditure decisions over £50,000 but not exceeding £100,000
- (iii) Portfolio Holder for Planning in consultation with the Corporate Director for Economic Growth and Infrastructure individual expenditure over £100,000 but not exceeding £1.5m.
- (b) That regular (at least 6 monthly) reports be prepared for the Portfolio Holder to outline the spend to date and the number of homes enabled through the delivery of nutrient mitigation.
- (c) Cabinet agreed to commit to the spend the Local Mitigation Fund on the delivery of nutrient mitigation with the indicative programme of spend as detailed in Appendix 2 to the Cabinet report of 12 March 2024.
- (d) That the emerging outline strategy for the management of nutrient mitigation credits be acknowledged including transitional arrangements as set out in Appendix 3 to the Cabinet report of 12 March 2024.

#### Reason for the decision

Grant funding had been provided through the Local Nutrient Mitigation Fund by the Department for Levelling Up, Housing and Communities for the delivery of nutrient mitigation within the Poole Harbour catchment. Mitigation would need to be provided for qualifying development (primarily residential) in the parts of the catchment that fall within both the Dorset Council area and the BCP Council area, but Dorset Council was accountable for any financial transactions.

#### 68. **Dorset Council response to Hampshire County Council Minerals and Waste Plan: Partial Update - Proposed Submission Plan**

The Portfolio Holder for Planning set out a report with information about the consultation on the “Hampshire Minerals and Waste Plan: Partial Update – Proposed Submission Plan”. The report set out the detail of the plan’s proposals that was most relevant to Dorset Council by highlighting the potential impact on Dorset’s environment. It also set out a recommended response to be returned to the Hampshire Authorities.

The Portfolio Holder expressed concerns around four new allocations for sand and gravel extraction, two of which were on the Dorset border. These were Midgham Farm near Alderholt and Purple Haze, near Verwood. It was recommended that Dorset Council objected to these two sites because of the negative impact that the proposals would have in the natural environment, impact to the Moors Valley Country Park and significant concerns around air quality impact. The details of the objections and concerns were set out within the report.

The Local Ward member for Alderholt was invited to address the committee and he expressed concerns around the quality of the road surface in the area and the cumulative traffic impact of sand and gravel extraction to the A31 and access to the B381.

Cllr S Gibson and Cllr S Flower spoke in support of the proposed response to the Hampshire Authorities and welcomed the clarify that this brought to Dorset Council's position on this matter.

It was proposed by Cllr D Walsh and seconded by Cllr S Gibson

Decision

That the response agreed and endorsed by Cabinet be sent to the Hampshire Authorities regarding the Hampshire Minerals and Waste Plan: Partial Update – Proposed Submission Plan, objecting to the proposed re-allocation of the Purple Haze site, and including other comments as set out in the report to Cabinet of 12 March 2024.

Reason for the decision

As a neighbouring minerals and waste planning authority Dorset Council had been consulted by the Hampshire Authorities on the proposed update to their Minerals and Waste Plan 2013. Dorset Council needed to ensure that the proposals in the Proposed Submission Plan do not prejudice its interests. Submitting a response provided an opportunity to express to the Hampshire Authorities the council's objection to one proposal along with its support or concerns regarding others. Cabinet's endorsement of the response would give it additional weight when returned to the Hampshire Authorities. It was recommended that the response to the Hampshire Authorities included various previous response documents as appendices to ensure that when the Draft Plan undergoes Examination the Inspector would be able to take them into consideration.

#### 69. **Local Development Scheme Update**

Cabinet considered a report of the Portfolio Holder for Planning regarding an update on the Local Development Scheme to establish the timetable to produce the Dorset Council Plan, the Dorset Council Minerals and Waste Local Plan.

Members were advised that the update was required in response to the written statement made by the Secretary of State for Levelling Up, Housing and Communities on 19 December 2023.

In response to questions, the Portfolio Holder advised that the changes to the plan-making system included a streamlined 30-month local plan production timetable and the introduction of new Gateway Assessments into the process. The proposed changes would remove the need for certain policies through the introduction of a national set of development management policies. The statutory "Duty to Cooperate" had also been removed in preference to an 'alignment policy' which required councils to engage with key stakeholders in the production of their local plans. Given the stage that the Dorset Council Local Plan had reached, and the work required to resolve the identified issues, it was unlikely that the Council would be in the position to submit a complete local plan by 30 June 2025. Members were advised that it would be necessary to move across to the new planning-making system and to start preparing a new-style local plan in November 2024.

In response to questions around the statement of community involvement and the Weymouth Master Plan and how engagement would take place, the Chairman confirmed that this information would be shared with members outside of the meeting.

In response to concerns and comments regarding unplanned development, the Portfolio Holder advised that there were 33 neighbourhood plans in place, carrying the appropriate weight, to support planning development decisions. In total there were 60 communities working on neighbourhood plans in order for them to decide about what they wanted in their communities. The Head of Planning also confirmed that as work moved forward with the preparation of the plan, the emerging plan would gain evidence-based weight in future planning decision making.

It was proposed by Cllr D Walsh and seconded by Cllr L Beddow

Decision

- (a) That the timetables outlined in the revised Local Development Scheme be acknowledged and it was agreed to bring it into effect as of 12 March 2024.
- (b) That the Local Development Scheme be published on the Dorset Council Website.
- (c) That to comply with the request in the Written Ministerial Statement of 19 December 2023, a copy of the Local Development Scheme be sent to the Secretary of State.

Reason for the decision

To meet the requirement set out in the Written Ministerial Statement of 19 December 2023 all Local Planning Authorities need to update their Local Development Scheme within 12 weeks of the publication of the revised National Planning Policy Framework. The revised Local Development Scheme needed to be agreed and sent to the Secretary of State by 13 March 2024.

**70. Community Infrastructure Levy - Exception Circumstances Policy for the Purbeck area**

The Portfolio Holder for Planning advised members that Purbeck's community infrastructure Levy (CIL) schedule had been in operation since 2014. Each year the charging schedule rates were adjusted in line with inflation and changes in building costs. A revised charging schedule for Purbeck has been under examination since 2019, along with the examination of the draft Purbeck Local Plan (2018-2034).

The Portfolio Holder advised that with the rising infrastructure demands, it was estimated that the draft schedule would not provide sufficient CIL income to meet strategic infrastructure needs across Dorset. He recommended that Dorset

Council continued to operate the existing charging schedule until a Dorset-wide charging schedule was adopted and that the draft revised CIL charging schedule be withdrawn from public examination. An Exceptional Circumstances Relief Policy should be operated for the area until the Dorset-wide policy was in place.

In setting out the recommendation, the Portfolio Holder proposed a minor amendment in recommendation (c) that the wording “the Executive Lead for Place” replaces the “Head of Planning”. The motion was seconded by Cllr J Somper.

#### Decision

- (a) That Dorset Council withdraws the draft revised Community Infrastructure Levy charging schedule from public examination.
- (b) That an Exceptional Circumstances Relief Policy for the Purbeck charging area, as set out in Appendix A to the report of 12 March 2024, be agreed, and authority be given to publish the policy to operate exceptional circumstances relief for that area.
- (c) That authority be delegated to the Executive Lead for Place to determine applications for exceptional circumstances relief.

#### Reason for the decision

Community Infrastructure Levy (CIL) operates as a planning tool to support the delivery of infrastructure which was required because of development. Across Dorset Council, four charging areas currently operate, each with its own adopted charging schedule. These charging schedules were adopted by the relevant predecessor councils prior to Local Government Reorganisation in April 2019. The revised draft charging schedule had been based on viability evidence developed prior to examination submission and proposed the introduction of a bespoke charging arrangement to help facilitate the delivery of sites allocated in the draft Purbeck Local Plan.

## 71. **Grid Capacity Task & Finish Group**

The Portfolio Holder for Highways, Travel and Environment set out the recommendations of the Grid Capacity Task & Finish Group of the Place & Resources Scrutiny Committee, on the council’s future approach to the strategic risks and opportunities regarding the electricity network. The Portfolio Holder took the opportunity to thank the task group for their work on this matter.

The Portfolio Holder continued to report that the scrutiny committee had clarified how Dorset Council could play a more strategic role in unlocking grid capacity in Dorset. He further advised that an Energy Officer had recently been appointed to the council and part of their role would be to support this work.

The recommendations were proposed by Cllr R Bryan seconded by Cllr B Quayle.

The Chairman of the Place & Resources Scrutiny Committee reported on the work of the task and finish group and thanked them for their efforts on this subject. He highlighted the recommendations set out within the report and the need to strengthen relationships with network operators across a strategic and operational level. Other comments included ensuring that rural communities were not left behind.

Cabinet members supported the recommendations.

#### Decision

That the recommendations of the Grid Capacity Task & Finish Group, set out within section 4 of the cover report to the Place and Resources Scrutiny Committee of 26 February 2024, on the council's future approach to the strategic risks and opportunities regarding the electricity network, be approved, subject to the following:

- (a) That, in respect of recommendation 6, MPs be invited to a meeting to enable councillors and officers to directly brief them on the issues and difficulties faced with the grid infrastructure and the issues raised during the review.
- (b) That an additional recommendation (7) be included – That the Place and Resources Scrutiny Committee monitor grid provision in Dorset and associated issues including emerging policy and regulatory reform, on an annual basis.
- (c) That a councillor webinar be provided post May 2024 regarding grid capacity, including technologies and the future impact on planning and energy provision.
- (d) That a councillor site visit be arranged post May 2024 to Canford Renewable Energy.

#### Reason for the decision

To ensure that the council was best placed to mitigate the risks and exploit the opportunities associated with the future of the electricity grid.

## 72. **Family Hub network development**

The Portfolio Holder for Children, Education, Skills, and Early Help presented the recommendation of the People and Health Overview Committee of 6 February 2024. He advised that when you focus on families and develop a network of support, outcomes were greatly improved. The Family Hub Programme Lead reported that family hubs were for all families living in the Dorset Council area. They provided information and services for families with children from conception to age 18, and this was up to age 25 for young people with SEND.

Non-executive members welcomed the programme and supported this multi-agency and collaborative way forward. In response to a question, the Executive Director for People – Children confirmed that no services would cease until any other appropriate alternative service with increased provision was put into place.



Cllr B Quayle proposed the recommendation, and this was seconded by Cllr J Haynes.

Decision

That the proposed development of Dorset's Family Hub Network be approved.

Reason for the decision

Family Hubs aim to improve access to, and take up of services for babies, children, young people, and their families, through coordinated multi agency delivery of information and support located in accessible spaces within communities. The report set out the proposed development of the Family Hub Network across Dorset.

**73. Children Sufficient Places**

The Portfolio Holder for Children, Education, Skills and Early Help set out the report and the recommendations from the People & Health Overview Committee of 6 February 2024. The Sufficiency Strategy 2024-2027 outlined how the council would continue to implement and deliver arrangements that wrap around children and families, to ensure that they receive the right support at the right time.

Approval of the Sufficiency Strategy for 2024-2027 was proposed by Cllr B Quayle and was unanimously agreed.

Decision

That the Sufficiency Strategy, and related action planning that is required for its effective delivery, be approved.

Reason for the decision

There were a range of legal duties associated with an overall "sufficiency duty" on all local authorities, as part of the Children Act 1989, to secure accommodation for children in their care, within the local authority area.

**74. Portfolio Holder /Lead Member(s) Update including any Policy referrals to report**

There were no referrals to report other than those already set out in the Forward Plan. The Portfolio Holder reports were attached at appendix 3 to these minutes.

**75. Urgent items**

The following item of business (min76) was considered by the Chairman as urgent pursuant to section 100B (4) b) of the Local Government Act 1972.

The item was urgent because a decision could not wait until the next available Cabinet meeting.

**76. Hazelbury Bryan Neighbourhood Plan Review**

The Portfolio Holder presented the report and recommendation in respect of making the Hazelbury Bryan Neighbourhood Plan. The recommendations were unanimously agreed by members.

Decision

- (a) That the Council makes the Modified Hazelbury Bryan Neighbourhood Plan 2018 - 2031 (as set out in Appendix A) part of the statutory development plan for the Hazelbury Bryan Neighbourhood Area.
- (b) That the Council offers its congratulations to Hazelbury Bryan Parish Council and members of the Neighbourhood Plan Group in producing a successful neighbourhood plan review.

Reason for the decision

To formally make the modified neighbourhood plan part of the statutory development plan for the Hazelbury Bryan Neighbourhood Area. In addition, to recognise the significant amount of work.

**77. Exempt Business**

There were no exempt reports scheduled for the meeting.

- Appendix 1 - Public Participation**
- Appendix 2 Councillor Questions**
- Appendix 3 Portfolio Holder reports**

**Duration of meeting:** 10.00 - 11.48 am

**Chairman**

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## Cabinet – 12 March

### Public Questions

#### **Question from David Redgewell Southwest transport Network**

With the Dorset bus services improvement plan

What progress is being made? On protect the west Dorset and south Somerset bus network by protect the bus and coach maintenance facilities in Yeovil, under threat of closure with very urgent need for a replacement Bus and coach maintenance cleaning driver and supervisor office facilities to be replaced and facilities at Weymouth and Bridport bus Depots which are a considerable distance from Yeovil

Which urgent requires a new bus and coach Depot facility for South Somerset and West Dorset,

And the on going provision bus service from that Depot 58 58 A Yeovil bus and coach station, Yeovil pen mill station Sherborne Town Sherborne Railway station Templecombe, Wincanton bus and coach station by First Group plc South buses jointy with Somerset council,

and the diversion of the x51 Weymouth King statue bus station Dorchester South station, Dorchester Town, Poundsbury ,Bridport bus and coach station, Lyme Regis and Axminster station services via martinstown and Winterbourne steepleton,

#### **Response from the Portfolio Holder for Highways, Travel and Environment**

These questions relate to operational decisions made by a commercial bus operator. Dorset Council doesn't have the ability to intervene in any bus company's commercial management, including their operational facilities or the running of commercial services. We will continue to engage with First to seek clarity over there future plans.

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## Cabinet – 1 March 2024

### Question from Councillor P Kimber

#### Community Asset Transfer Policy Review –

Dorset Council Dorset Council cabinet have approved a revised Community Asset Transfer Policy and the processes for assessing and determining Community Asset Transfer applications. Dorset Council's Community Asset Transfer Policy seeks to recognise and maximise the benefit of devolution of assets to local communities, particularly to Town and Parish Councils. The policy supports the delivery of this devolution by providing clear guidance and support for applicants.

**Dorset Council aims to increase local control over assets**, enabling assets to further meet the **needs of local communities** and enhance local Neighbourhood plans.

This review of the Community Asset Transfer policy and processes was required to incorporate it into existing reporting and decision-making processes within the Dorset Council Assets and Regeneration. The revised Policy makes the process simpler for applicants and ensures the process is transparent. A copy of the Full Cabinet report is available on the Dorset Council website.

#### Question to Cabinet

Portland Town Council welcomes the decision of the Cabinet to adopt the new policy and would welcome further discussions on the transfer of Portland assets.

In the meantime, would Dorset Council be able to provide a detailed list of all Dorset Council Portland Assets to the Town Council?

#### **Response from the Portfolio Holder for Assets and Property**

- In relation to the question on community asset transfers in Portland, A copy of the list of those completed and those pending transfer has been emailed to you.
- The list does not include every parcel of land that DC is responsible for in Portland and users of Dorset Explorer will see additional areas such as grass verges, small paths and highway verges which still rest with the Council.
- There are some parcels of land which may not be shown as they may be unregistered, and we are in the process of re-registering these.
- For safeguarding reasons we have removed specific reference to and house numbers of children's homes and simply referred to children's services.
- Dorset Explorer and the list of assets do not show some land the Council leases from the crown via old agreements e.g. Easton Gardens/Victoria Gardens – however these are in the process of being transferred to PTC anyway.

- Council officers are continuing to meet with the Portland Town Clerk to focus on the transfer of assets agreed at LGR.
- Please contact Carly Galloway or Jon Morgan should you have any specific queries.

### **Question from Cllr G Taylor**

With reference to agenda item 10: Local Development Scheme Update

Speaking as a resident and Town Councillor for Weymouth I would like to thank Dorset Council for the update on the revised schedule and approach to producing a new Local Plan. In Weymouth we are eagerly awaiting the new plan as our existing Local Plan (from the Borough Council) is losing weight in planning terms due to its age. In Weymouth, a dedicated group including local residents are pressing forward with the Weymouth Neighbourhood Plan with the goal that this should be 'made' via a referendum in 2024 – this plan proposes allocating sites to address the chronic shortage of affordable homes but can only go so far as it cannot address Strategic Sites. We look forward to active engagement with Dorset Council Planning Team to ensure alignment of the Weymouth Neighbourhood Plan and Dorset Local Plan.

I have 2 Questions:

1. How will the revised LP address the chronic shortage of affordable homes for rent in Weymouth, identified in the Weymouth Housing Needs Analysis?
2. Is it Dorset Councils intention, as part of this process, to **update** the Weymouth Master Plan which is an extant Supplementary Planning Document?

### **Response from the Portfolio Holder for Planning**

Thank you for your questions on this important topic. In answer to your questions:

1. How will the revised LP address the chronic shortage of affordable homes for rent in Weymouth, identified in the Weymouth Housing Needs Analysis?

The proposed update to the Local Development Scheme is intended to align Dorset Council Local Plan with the new local plan system. This will strengthen the Council's commitment to a plan-led approach that is right for Dorset, based upon up-to-date evidence, including housing need. Having a new plan that is prepared under the provisions of the new system should also support faster delivery. In preparing the plan, it will be important to take account of the best and most up-to-date evidence available to us, which will help the Council in seeking affordable housing delivery where it is needed most.

2. Is it Dorset Councils intention, as part of this process, to **update** the Weymouth Master Plan which is an extant Supplementary Planning Document?

We will be reviewing the Weymouth Masterplan to ensure it is fully up to date and best placed to support the regeneration of Weymouth's waterfront following the Council's successful bid for £19.5 million of levelling up funding. In doing this it will be important to have regard to previous consultation findings for other relevant

strategies, including the emerging Dorset Council Local Plan, Weymouth's neighbourhood plan, and the Weymouth Seafront Strategy. In terms of its future planning status, the new planning system is proposing to replace Supplementary Planning Documents (SPDs) with Supplementary Plans, which will have the same weight as development plans. We will need to consider how best to progress a formal review of the SPD once more information is known, but in the meantime, work will continue on the masterplan itself.

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## PORTFOLIO HOLDER/LEAD MEMBER UPDATE SUMMARY

PORTFOLIO:<sup>1</sup>

Cllr Ray Bryan  
Portfolio Holder for Highways, Travel, Environment,  
Harbours and Climate Change

CABINET DATE:<sup>2</sup>

12<sup>th</sup> March 2024

KEY ACTIVITIES SINCE  
THE LAST REPORT:<sup>3</sup>

Attended Meetings with Local Nature Partnership  
Attended Meetings with Harbour Masters.  
Attended Meetings to discuss Levelling up.  
Attended Hedge to Hedge workshop  
Attended HARP (Highways Asset Risk and Planning  
Board.  
Visited Damers School to discuss their Cycle Campaign.  
Attended EAP on Local Plan  
Attended Connected Dorset meeting.  
Attended and Chaired Climate and Ecological EAP  
Attended Place and Resources Scrutiny meeting.  
Attended various meeting with Members.  
Attended various meeting with residents.  
Attended Dorset Strategic Road Safety Partnership  
meeting.  
Attended Harbour Advisory Committee.

DELEGATED DECISIONS  
MADE:<sup>4</sup>

Numerous Traffic regulation orders over three meetings

<sup>1</sup> Enter the portfolio area

<sup>2</sup> Insert the date of the Cabinet meeting to which this summary update is to be reported

<sup>3</sup> Provide brief details of the meetings attended, key activities or project milestones completed since the last report

<sup>4</sup> Enter details of any delegated decisions made since the last meeting

ANTICIPATED  
ACTIVITIES/MILESTONES  
FOR NEXT PERIOD:<sup>5</sup>

Dealing with matters appertaining to my Portfolio under  
business as usual.

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<sup>5</sup> Provide details of key activities, project milestones or significant meetings anticipated in the next period



**PORTFOLIO HOLDER/LEAD MEMBER UPDATE SUMMARY**

PORTFOLIO: <sup>1</sup>	Corporate Development and Transformation
CABINET DATE: <sup>2</sup>	12th March 2024
KEY ACTIVITIES SINCE THE LAST REPORT: <sup>3</sup>	Regular meetings with Executive director for Corporate service Performance Board Our Future Council phase 2 meetings Digital input to one Customer Account Meeting and preparation for the double council tax on second homes and empty properties. Economic development and digitisation meeting Joint Venture Board for contingency workforce. Webinar on AI and its future in the council Full Council Digital innovation and commercialisation business case review
DELEGATED DECISIONS MADE: <sup>4</sup>	

<sup>1</sup> Enter the portfolio area

<sup>2</sup> Insert the date of the Cabinet meeting to which this summary update is to be reported

<sup>3</sup> Provide brief details of the meetings attended, key activities or project milestones completed since the last report

<sup>4</sup> Enter details of any delegated decisions made since the last meeting

ANTICIPATED  
ACTIVITIES/MILESTONES  
FOR NEXT PERIOD:<sup>5</sup>

The following pieces of work are ongoing:  
Further meetings with infrastructure providers in particular cell phone providers  
Review of strategic performance indicators and further work on dashboard in particular scrutiny dashboard.  
Greater understanding of the work needed on a whole council approach to the digital side of the DULC work on Future Council  
Develop other partners to provide equipment for Digital doorway  
Review of internal governance to ensure it matches OFC activity  
Presentation to LGA masterclass on connectivity

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<sup>5</sup> Provide details of key activities, project milestones or significant meetings anticipated in the next period

## PORTFOLIO HOLDER/LEAD MEMBER UPDATE SUMMARY

PORTFOLIO:<sup>1</sup>

Byron Quayle - Children, Education, Skills & Early Help

CABINET DATE:<sup>2</sup>

12.03.24

KEY ACTIVITIES SINCE  
THE LAST REPORT:<sup>3</sup>

**As part of my Cabinet Member responsibilities, I have attended the following meetings/evens since the last Cabinet meeting.**

**People and Health Overview Committee 06.02.24** – Sat in on the committee meeting as CS had a number if reports.

**Performance Board meeting 07.02.24** – I attending this meeting as part of the rolling programme of looking into all services including CS.

**Chestnut House - open event 07.02.24** – Attended the opening of Chestnut House our new children’s home in Weymouth.

**North Dorset Family Hub Partnership group meeting – 13.02.24** A meeting focused on the Family Hub offer in the North Dorset area.

**Birth2SettledAdulthood - Cllrs and Chairman catch up 14.02.24** – Part of the B2SA programme I meet with the chair and Cllr Somper to conduct a high-level review of the current plans.

**Quality Assurance & Performance Management Quarterly Meeting 15.02.24** – I attended this meeting as part of the general work carried out by officers within CS.

**Children's Services Team meeting 16.02.24** - Fortnightly meeting with Cllrs Penfold and Roberts.

**Extraordinary Dorset Education Board 19.02.24** – Following a previous meeting this extraordinary meeting was called to carry out some focused work.

<sup>1</sup> Enter the portfolio area

<sup>2</sup> Insert the date of the Cabinet meeting to which this summary update is to be reported

<sup>3</sup> Provide brief details of the meetings attended, key activities or project milestones completed since the last report

**Spetisbury primary school visit 20.02.24** – Following a number of concerns raised by the local Parsh council I attended a site meeting to look into some road safety issues.

**Early Years setting – North 20.02.24** – Held a meeting with officers to discuss the EY officer in the North Dorset Area.

**Ofsted inspection of SEND Partnership** – on the 26<sup>th</sup> Feb I was informed that Ofsted has contacted the council to inform us of their intention to carry out an inspection of our SEND Partnership and this would be a three week long inspection.

**Shareholder Committee for Care Dorset 27.02.24** – Attended this meeting as part of my portfolio responsibilities.

**Children's Lead Members Network Meeting 01.03.24** – attending this meeting which is focused on lead members for CS from across the region.

**Milldown school 05.03.24** – attended the Milldown School to speak with year 6 about based issues.

**People and Health Scrutiny Committee 06.03.24** - Sat in on the committee meeting as CS had a number of reports to present.

**Area SEND Inspection: Local Area Context Meeting 06.03.24** – attended this meeting with Ofsted due the the current SEND Inspection taking place.

**Strategic Alliance For Children and Young People 06.03.24** – Chaired this board meeting which brings together all our partners.

**Shareholder Committee for the Dorset Centre of Excellence 11.03.24** – attended this meeting as part of my portfolio responsibilities.

DELEGATED DECISIONS  
MADE:<sup>4</sup>

N/A

ANTICIPATED  
ACTIVITIES/MILESTONES  
FOR NEXT PERIOD:<sup>5</sup>

N/A

<sup>4</sup> Enter details of any delegated decisions made since the last meeting

<sup>5</sup> Provide details of key activities, project milestones or significant meetings anticipated in the next period



## PORTFOLIO HOLDER/LEAD MEMBER UPDATE SUMMARY

PORTFOLIO:<sup>1</sup>

Adult Social Care, Health and Housing

CABINET DATE:<sup>2</sup>

12 March 2024

KEY ACTIVITIES SINCE THE LAST REPORT:<sup>3</sup>

Earlier this year, Dorset Councils 4<sup>th</sup> Adults & Housing Quality Assurance Board took place. Lead Officers from Dorset Council, along with representatives from system groups including South West Audit Partnership, Healthwatch and the NHS Dorset quality lead were in attendance.

Board members were led through a comprehensive Quality Assurance report looking at activity across Operations, Commissioning and Housing Services, including how we are linking with system partners in quality spaces and the Safeguarding Adults Board.

In Commissioning, the Dorset Care, Support, Housing and Community Safety Framework (Dorset Care Framework 2) represents the main route to the provider market for Adults Services. We are working with providers to procure to our residential care offer, which will help meet the increasingly complex needs of the local older population in the future.

A new supported living scheme for adults with a learning disability and or autism has opened in Dorchester, which is designed to play a key role in enabling people to live with greater independence. The specialist accommodation, in Dorchester's Prince of Wales Road, includes 16 units - 12 flats

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<sup>1</sup> Enter the portfolio area

<sup>2</sup> Insert the date of the Cabinet meeting to which this summary update is to be reported

<sup>3</sup> Provide brief details of the meetings attended, key activities or project milestones completed since the last report

over three stories and four bungalows - and has been developed by Specialist Supported Housing Ltd. Elizabeth Court meets the NHS England Autism standards for accommodation.

In Housing, the team has successfully secured government funding from the Single Homelessness Accommodation Programme (SHAP) to tackle homelessness and rough sleeping in the area, for the third time in a row. The contribution of £1.3 million, will go towards buying and/or renovating accommodation for 10 residents, who are aged between 18 and 25 and have high levels of support needs.

**Savings – 23/24**

We continue to drive forward our challenging savings programme of £9.073m. Our transformation plan has supported us to deliver £8.521m (94%) as of the end of February 2024. As with all demand led budgets, we need to continuously monitor all activity and spend to help inform the year end forecast.

DELEGATED DECISIONS  
MADE:<sup>4</sup>

N/A

ANTICIPATED  
ACTIVITIES/MILESTONES  
FOR NEXT PERIOD:<sup>5</sup>

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<sup>4</sup> Enter details of any delegated decisions made since the last meeting

<sup>5</sup> Provide details of key activities, project milestones or significant meetings anticipated in the next period